**NOTICE OF BUILDING AND GROUNDS MEETING**

Annette Johnson, President of the Board of Education of School District Number 131, Kane County, Illinois hereby calls a **Building and Grounds Meeting** of said Board of Education. This Committee Meeting will be held at McKnight Service Center, 417 Fifth Street, Aurora, Illinois on the **1st day of November 2018 at 5:00 pm.** Agenda for the Committee Meeting is as follows:

**Thursday, November 1, 2018**

1. Roll Call
2. Public comments/questions
3. Five Year Facility Improvement Strategic Plan Update
	* PA systems
	* Steam Boiler Replacement at Bardwell
	* Sustainability Partners
		+ - LED Lighting Project Update
4. Summer Project Update
* Project Construction Reports
* Change Order Summary Report
* Waldo
	+ Windows
	+ Screens
1. District Wide Mechanical Evaluation
2. Bardwell Playground Update
3. Security Update
	* Sign In/Out Building Procedures
	* Emergency Operations and Crisis Management Plans
4. EHS Items
	* Armory Berm
	* Security Camera
	* Soil Pile
5. Updated Radon Schedule
6. Allen Fence Row
7. Vehicle Replacement
8. Winter Preparation
9. Training
	* OSHA
	* Playground
	* Automation (Trane Controls)
10. Administrative Center Update
11. Resolution for Sale of Personal Property
12. Work Tickets
13. Incident Reports
	* Gates
	* EHS
	* Simmons
	* Johnson
14. New Business
15. Future Items
	* Building Usage Request Process
	* Asbestos Six-Month Surveillance Reports
	* Facility Usage Fee Schedule
16. Closed session, if needed
17. Adjournment