**NOTICE OF BUILDING AND GROUNDS MEETING**

Annette Johnson, President of the Board of Education of School District Number 131, Kane County, Illinois hereby calls a **Building and Grounds Meeting** of said Board of Education. This Committee Meeting will be held at McKnight Service Center, 417 Fifth Street, Aurora, Illinois on the **1st day of November 2018 at 5:00 pm.** Agenda for the Committee Meeting is as follows:

**Thursday, November 1, 2018**

1. Roll Call
2. Public comments/questions
3. Five Year Facility Improvement Strategic Plan Update
   * PA systems
   * Steam Boiler Replacement at Bardwell
   * Sustainability Partners
     + - LED Lighting Project Update
4. Summer Project Update

* Project Construction Reports
* Change Order Summary Report
* Waldo
  + Windows
  + Screens

1. District Wide Mechanical Evaluation
2. Bardwell Playground Update
3. Security Update
   * Sign In/Out Building Procedures
   * Emergency Operations and Crisis Management Plans
4. EHS Items
   * Armory Berm
   * Security Camera
   * Soil Pile
5. Updated Radon Schedule
6. Allen Fence Row
7. Vehicle Replacement
8. Winter Preparation
9. Training
   * OSHA
   * Playground
   * Automation (Trane Controls)
10. Administrative Center Update
11. Resolution for Sale of Personal Property
12. Work Tickets
13. Incident Reports
    * Gates
    * EHS
    * Simmons
    * Johnson
14. New Business
15. Future Items
    * Building Usage Request Process
    * Asbestos Six-Month Surveillance Reports
    * Facility Usage Fee Schedule
16. Closed session, if needed
17. Adjournment